

Job Title: Early Years Officer

Employer: Blackpool FC Community Trust

Salary: £18,000 per annum

Hours worked per week: 40

Responsible to: Senior Physical Education Officer

Annual Leave Entitlement: 20 days per year plus national bank holidays

Initial contract length: 12 months

(Extension subject to further external funding secured each year)



Overall Job Purpose

This post will deliver a range of physical activity sessions in local nurseries, to enhance the offer of sporting opportunities for young children in Blackpool, whilst also educating and supporting nursery practitioners in delivering best practice procedures to up skill and inspire all to get involved in high quality physical activity delivery within nurseries.

The post holder will have a broad range of experience in delivering high quality sport and PE provision, whilst also having a good knowledge of the EYFS, to be used to inspire the people of Blackpool to live a healthy lifestyle.

Key Tasks and Responsibilities

- Delivering high quality PE and sport sessions in local nurseries, as part of our Tiny Tangerines programme, with a range of participants and classes.
- To co-deliver community based sessions, such as our Children in Sport sessions and Saturday morning football sessions.
- To co-ordinate and deliver a Tiny Tangerines festival/event.
- To co-deliver school holiday sports camps.

Personal Specification

Qualifications

- A form of Early Years specific qualification/training (Desirable)
- Hold at least one Level 2 NGB coaching qualification.
- Coaching qualifications in more than one sport.
- Full UK driving licence.
- Car owner.

Experience/Attributes

- Experience of delivering high quality PE and physical activity sessions within nurseries.
- Experience of working with nursery staff.
- Relevant experience of delivering a range of sports coaching sessions, within a sports development environment.
- Working with young children, families and nursery aged children.
- Activity planning and project management.
- Experience of delivering commercially viable coaching schemes.
- Experience of writing reports and excellent IT skills.

Special Conditions

- Post holder must be available throughout the school year and take annual leave during school holidays, unless for valid reason, to be agreed with Chief Executive.
- Post holder must be available to work evenings, weekends and bank holidays when needed.
- Post holder must have a valid driving license and use of vehicle to carry sports and classroom equipment to sessions.
- Casual user car allowance will be included at for business use.
- Post holder will be required to undertake an enhanced disclosure from the Disclosure and Barring Service.
- Must be willing to undertake relevant training if applicable/appropriate.